



Central Park — Picnic Use Rental Rules & Guidelines

40000 Paseo Padre Pkwy., Fremont CA 94538 | Phone: (510) 790-5541 | Fax: (510) 790-5549 | Email: CentralPark@fremont.gov

1) SITES MUST BE OCCUPIED BY 10:00AM: A group representative must occupy the site by 10:00AM. Reservation fees will be forfeited by 10:30AM and the site will be released for public use.

2) CANCELLATIONS OR CHANGE OF DATE: Fees for uses canceled:

- > **Thirty (30) or more** days in advance are refunded less a 10% administrative service charge.
- > **Eleven (11) to twenty-nine (29) days** in advance will be refunded less a 30% charge.
- > **Ten (10) days or less** will not receive a refund. Cancellation Fees are calculated on reservation fees only.

Damage deposits (if applicable) are refunded in all cases. All cancellation requests must be made in writing.

3) RAINOUT POLICY: Reservation fees will not be refunded for events which are canceled due to rain, however events may be rescheduled. Notification of cancellation must be communicated to the Central Park Visitor Center via email (CentralPark@fremont.gov) or by fax (510) 790-5549 on the day of the reservation. Reservations must be rescheduled within a six month period. If the replacement use date occurs in a period with a higher or lower use fee, the fee applicable to the new use date shall apply.

Failure to reschedule a rainout date by stated notification to the Central Park Visitor Center within six (6) months of the original use date will result in the forfeiture of reservation fees.

4) CHANGES & REFUNDS: Any change, alteration or modification of stated use must be approved in advance by Central Park Visitor Center staff and is subject to administrative service charge per the above cancellation policy. Change or omission, may result in cancellation of use or a change of the use area and/or fees. Any misrepresentation of your use/group, or failure to comply with Use Guidelines may result in expulsion from the park or facility of use and/or forfeiture of all fee(s) and deposit(s). **REFUNDS:** Allow for ten (10) to fourteen (14) business days for any refunds. See CANCELLATIONS above for more information on canceling.

6) JUMPHOUSES / BOUNCEHOUSES: Jump House companies must be licensed and insured. All jump houses must be standard size (16' x 16' X 18') fully enclosed with sides and a top. Slides, water features and combo units are not allowed. Jump Houses must have a generator as power is not available at the park. Privately-owned jump houses are NOT allowed.

7) BBQ: Private BBQ grills/smokers are allowed at picnic sites ONLY if they are small enough to be pulled in by hand. BBQ grills / smokers too large to pull in by hand are not allowed at picnic sites or in parking areas within the park. No Food Trucks or "tailgating" in City parking lots. Please notify caterers of this rule.

8) CLEAN UP: The approved applicant and/or organization will be responsible for any damage or loss sustained to the grounds, buildings, furnishings or equipment. They are also responsible for any unusual clean-up that is required, as a result of applicant's and/or organization's occupancy of the facility or grounds.

9) DAMAGE: It is expressly understood that applicant/organization shall save, keep and hold harmless the City of Fremont, its officers, agents, employees and volunteers from all damages, costs or expenses that may at any time arise because of damages to property or personal injury using or occupying the facility.

10) DECORATIONS: Decorations or directional signs must be posted in a manner that does not damage the facility or picnic site and must all be removed after event. Staples, tacks, nails, etc., are not permitted on any City signs, trees, or facilities.

11) MUSIC: All amplified sound must be facing the interior of the park or lake. Volume and content are subject to City of Fremont staff oversight.

12) MISCELLANEOUS FAQ: Park Hours: Sunrise to 10:00 pm Electricity is not available in the park.

> Horseshoes, hardball, lawn darts, golf, dunk tanks and ponies or other farm animals are not permitted in the park.

> Support stakes must not penetrate the turf more than six (6) inches as irrigation piping may be damaged.

> **NO** vehicles other than service vehicles are allowed in the park other than in the parking lot. Any vehicle operated in the park is subject to citation or tow.

> **NO SMOKING:** Smoking is NOT permitted inside the building or within Central Park.

> Polystyrene Food Service Ware Ordinance: The use of **STYROFOAM IS PROHIBITED** by the City of Fremont and the citation fee is enforceable up to \$500 per occurrence.